

**MINUTES OF THE MEETING OF  
BOLTON-BY-BOWLAND, GISBURN FOREST AND SAWLEY PARISH COUNCIL  
HELD AT BOLTON-BY-BOWLAND VILLAGE HALL  
MONDAY 05 JANUARY 2015 AT 7.30 PM**

Present: Joan Porter (Chair), Jonathon Backhouse, David Blackledge, Nicky Capstick, Allan Clements, Lynda Holt, Liz Moorhouse, John Thornber, Mary Walsh, Paul Wilson, Borough Cllr Richard Sherras, Clerk, Claire Parker (Kirkwells), three members of the public (Martyn Bishop, Paul Levet, Roger Park)

Apologies: John Walmsley, Borough Cllr Rosie Elms

#### MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council meeting of 01 December 2014 had been previously circulated and were approved as a true record of proceedings at that meeting.

It was explained that Mary Walsh has raised an issue via e-mail regarding the transfer of the lengthsman's equipment to the Parish Council. Allan Clements agreed to speak to James Waddington, prior to the February 2015 Parish Council meeting, to discuss a mutually acceptable arrangement regarding the equipment.

#### DECLARATION OF INTEREST

None

#### PUBLIC PARTICIPATION

None

#### NEIGHBOURHOOD PLAN

Allan Clements advised that, in accordance with Regulation 14 of Neighbourhood Plan Regulations, the Parish Council was required to approve the draft Neighbourhood Plan for formal public consultation. It was stressed that the Parish Council was not being asked to approve the document itself but rather its release for public consultation.

It was explained that all Parish Councillors had been provided with a hard copy of the draft Neighbourhood Plan and were entitled to comment as residents on the Plan's contents during the consultation period.

The processes and means by which public consultation would take place were outlined and various minor amendments were suggested to the letter to be sent to those on the consultation database. It was noted that a Neighbourhood Plan Steering Group meeting was scheduled to follow the Parish Council meeting at which the consultation process and any requisite actions would be considered in more detail.

After due discussion Allan Clements proposed that the Parish Council approve the draft Neighbourhood Plan for formal public consultation and this was agreed *nem com*.

DATE OF NEXT MEETING: Monday 02 February 2015 at 7.30 pm  
Bolton-by-Bowland Village Hall

The meeting concluded at 8.00 pm.