

**MINUTES OF THE MEETING OF
BOLTON-BY-BOWLAND, GISBURN FOREST AND SAWLEY PARISH COUNCIL
HELD AT SAWLEY VILLAGE HALL
MONDAY 11 APRIL 2016 AT 7.30 PM**

Present: Allan Clements (Chair), Cath Curry, Hayden Fortune, Arnold Foster, Lynda Holt,,Roger Park, Mary Walsh, Ian Willock, Paul Wilson
Borough Cllr Richard Sherras, Clerk and two members of the public

Apologies: Liz Moorhouse, Elizabeth Twist, Borough Cllr Rosie Elms

The Chair proposed and Cath Curry seconded that Item 15, Parish Clerk, be dealt with as a confidential item and that the press and public be excluded from that part of the meeting. It was accordingly resolved that the press and public be excluded from the part of the meeting discussing Item 15, Parish Clerk.

APOLOGIES FOR ABSENCE

The apologies noted above were accepted.

MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council meeting of 14 March 2016 had been previously circulated and were approved as a true record of proceedings at that meeting.

MATTERS ARISING

It was noted that the parish now had four defibrillators so the additional defibrillator needed to be included on the Asset Register.

It was reported that Lancs CC had recently been very busy attempting to mend the numerous pot holes reported throughout the parish.

DECLARATION OF INTEREST

Ian Willock and the Clerk declared an interest in Item 7 (c), Holden Clough Nursery.

PUBLIC PARTICIPATION

Angela Lumb from Tosside spoke at length about a number of issues concerning the Neighbourhood Plan and its impact on Tosside, with particular reference to an area of land at the rear of her property. Mrs Lumb asked a number of questions concerning the Neighbourhood Plan and the consultation process in Tosside. Mrs Lumb advised that she did not expect responses to her questions that evening but left Councillors copies of her statements and questions for future response. The Chair explained the current position regarding the SEA and the Neighbourhood Plan and advised of the processes to be followed in the coming months regarding the Neighbourhood Plan. Borough Cllr Sherras explained the position regarding settlement boundaries and the effect of a Neighbourhood Plan on planning applications in Tier 2

villages. Paul Wilson explained the processes of consultation that had been followed in Tosside regarding the Neighbourhood Plan and stressed that all houses in the ward had been advised of meetings and workshops to be held but less than 20 people had chosen to attend the meetings and workshop.

NEIGHBOURHOOD PLAN

Allan Clements advised that the Strategic Environmental Assessment (SEA) had been published on the website and was therefore available for all to read, including Councillors. The SEA had been published for consultation as statutorily required but there was no indication that it would be released for public comment. Borough Cllr Sherras advised that, to his knowledge, the SEA was not a document which was released for public consultation.

PLANNING APPLICATIONS AND MATTERS

3/2016/0201 & 0202 Southport House, Sawley

The Parish Council had no objections to this application.

3/2016/0236 & 0238 Friends' Meeting House, Sawley (Grindleton parish)

The Parish Council had not made any representations regarding this application.

The Garden Kitchen, Holden

It was reported that a revised planning application had yet to be submitted to RVBC.

PARISH LENGTHSMAN

The Parish Lengthsman was not present at the meeting and had not submitted an invoice for payment.

FINANCIAL REPORT

Financial Statement

The Clerk advised that the closing bank balance as of 31 March 2016, the financial year end, was £26,862.03.

Invoices for approval

None

Year End Matters

The Clerk advised that she had completed the Annual Return in draft format and was assembling documentation for the year end audit by Martyn Bishop. It was envisaged that the internal audit would be complete by the end of April 2016 so the Corporate Governance statement and financial statements could be presented at the May 2016 meeting for approval.

STANDING ORDERS

As Elizabeth Twist had been away no further progress had been made on this matter so it would be carried over to the subsequent meeting.

RVBC PARISH COUNCIL GRANTS – UPDATE

Hayden Fortune submitted the application form for Tosside for signature and transmission to RVBC. Cath Curry advised that some ideas for Bolton-by-Bowland were being explored further and the existence of the grants had been publicised in Sawley.

DEFIBRILLATORS

Arnold Foster advised that defibrillators were in situ in each of Tosside, Bolton-by-Bowland and Sawley and an additional defibrillator was to be located in Sawley. Thanks were expressed to Matt Dugdale of the NW Ambulance Service for obtaining the defibrillator for Bolton-by-Bowland following a mix-up. Training sessions would be arranged once the number of people interested had been ascertained. Thanks were expressed to Arnold Foster for his work regarding the defibrillators.

RVBC PARISH COUNCILS LIAISON COMMITTEE – 07 APRIL 2016

Hayden Fortune provided a summary of the matters discussed at the above meeting, namely Japanese knotweed, the Core Strategy, settlement boundaries and waste disposal.

BOROUGH COUNCILLORS' REPORT

Borough Cllr Sherras summarised the position regarding settlement boundaries in the parish and advised that the topic of boundaries was currently under review by RVBC. It was noted that Browgate was not currently within the settlement boundary for Sawley.

CORRESPONDENCE

The Clerk advised that she had received confirmation of the final recommendation for the Lancashire Electoral Review from the Electoral Commission and an invite for Sawley and Bolton-by-Bowland to participate in the Best Kept Villages Competition.

ANY OTHER BUSINESS

Following the announcement of her resignation the Clerk was thanked for her excellent work during her two years in office, particularly during the difficult circumstances in which she had assumed the role.

DATE OF NEXT MEETING

Monday 09 May 2016 at 7.30 pm Sawley Village Hall

